

# ASTON CLINTON PARISH COUNCIL

Council Office, Aston Clinton Park  
London Road, Aston Clinton HP22 5HL  
Tel: 01296-631269 Email: clerk@astonclinton.org

## Gardening Maintenance Tender 2025- 2027

### INTRODUCTION

Aston Clinton Parish Council invites tenders for the Gardening Maintenance contract. The contract will commence as soon as possible and run until October 2027.

Either party may terminate the contract, without reason, by giving 2 months' notice in writing.

### SCOPE OF WORK

#### **Aston Clinton Park, HP22 5HL**

Map Areas	Description	Timings
1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14	Keep flower beds weed and litter free.  Prune shrubs to maintain clean shape and appropriate size for location.  Ensure plants are watered well.  Remove all self-seeded tree saplings at first sight of growth.	Monthly visits April - October
A & B	Maintain trees (only where no climbing or major felling is required).  Ensure plants are watered well.  Keep base of trees free from grass intrusion.	To be agreed
C	Prune hedge and remove clippings.  Ensure plants are watered well.	Twice p.a. in spring & autumn

#### **Molique Fountain, London Road HP22 5HN**

Description	Timings
Keep flower beds weed and litter free.  Keep grounds free of weeds and moss growth.  Plant trough and flower beds with appropriate seasonal plants.  Deadhead flowers in trough and weed when planted up.  Ensure plants are watered well.	Monthly visits April - October  Twice p.a. in spring & autumn

### ADDITIONAL REQUIREMENTS

1. On occasion, the Council may request the Contractor to plant new shrubs. In such cases, The Council will cover the cost and supply of the plants.
2. Weed control will be by physical means only. Mulching is permitted annually. Chemical weed control is only allowed with prior written consent of the Clerk.
3. The Contractor shall provide all equipment necessary to fulfil the contract.

4. The Contractor must hold a minimum of £1 million in both public liability insurance and professional liability insurance.
5. The Contractor agrees to indemnify the Parish Council against any claims, proceedings, injury, or damage to property, persons, or animals arising from negligence, poor workmanship, or failure to notify the Council of any risks.
6. The Council will pay the Contractor monthly in arrears upon receipt of an invoice for completed works.
7. The Council will conduct periodic reviews these will include a site walk-through, review of completed works, discussion of any issues, and record of agreed improvement actions.

### **SUBMISSION REQUIREMENTS**

To arrange a site visit, please contact the Clerk on 01296 631269.

#### **Tender submissions must include the following:**

- Hourly rate for works covered in the scope
- Hourly rate for ad hoc works
- Two references from within the last two years
- Health and Safety Policy, including relevant risk assessments
- Confirmation of ethical waste disposal (if applicable)
- Copies of public liability, professional liability, and employer's liability insurance
- Details of any proposed sub-contractors

#### **All prices must exclude VAT.**

Tender prices will be fixed for the duration of the contract.

#### **Deadline for submissions: [TO BE CONFIRMED]**

Submit either by email to: **clerk@astonclinton.org**

Or by post to the Clerk:

Aston Clinton Parish Council, Council Office

Aston Clinton Park, London Road Aston Clinton HP22 5HL

### **EVALUATION & SELECTION**

This procurement is being conducted under the Procurement Act 2023 and the Procurement Regulations 2024, which came into force on 24 February 2025. As the estimated contract value is below the threshold for light-touch or full public procurement), this tender is not subject to the full procedural obligations of the Act.

However, Aston Clinton Parish Council will follow the key principles of: Non-discrimination, equal treatment, transparency and value for money.

Tenders will be evaluated based on the Most Advantageous Tender (MAT), taking into account both price and quality, including:

- Relevant experience and references
- Suitability of approach and equipment
- Understanding of the Council's needs
- Hourly rates and value for money

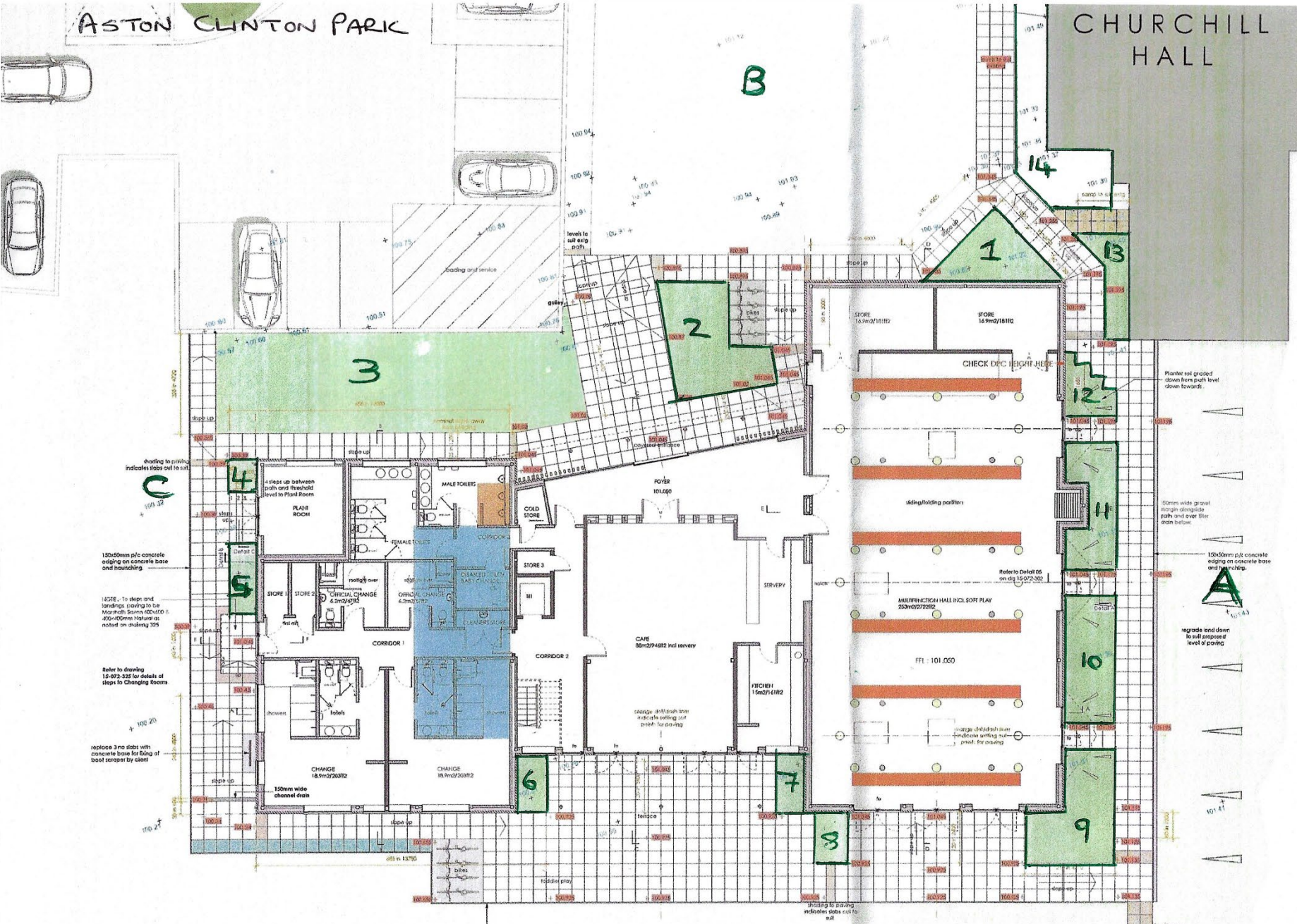
The Council is not obligated to accept the lowest-priced, or any, tender. All decisions will be documented in accordance with the transparency expectations of the Act.

Any attempt to canvass Members of the Council or Officers will lead to immediate disqualification from the tender process...

ASTON CLINTON PARK

CHURCHILL HALL

B



150x50mm p/c concrete edging on concrete base and haunching

Refer to drawing 15-073-332 for details of steps in Changing Room

replace 3 no slabs with concrete base for fitting of boot sensor for client

150x50mm p/c concrete edging on concrete base and haunching

regrade sand down to self proposed level of paving

# Aston Clinton Park Photos

Area 1



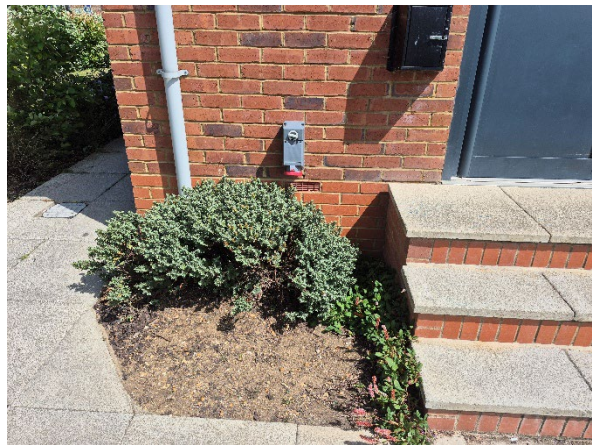
Area 2



Area 3



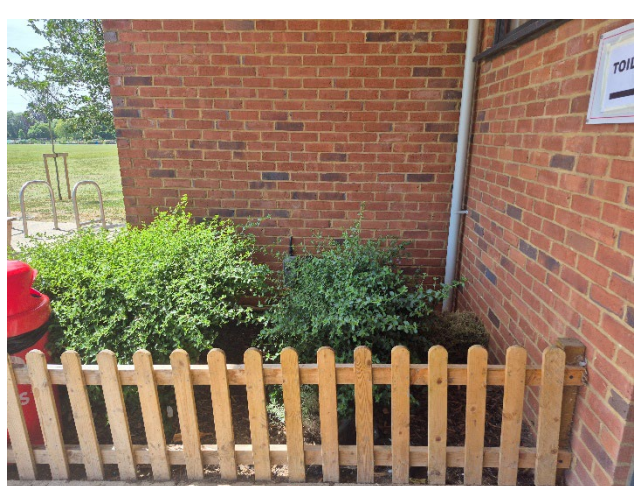
Area 4



Area 5



Area 6



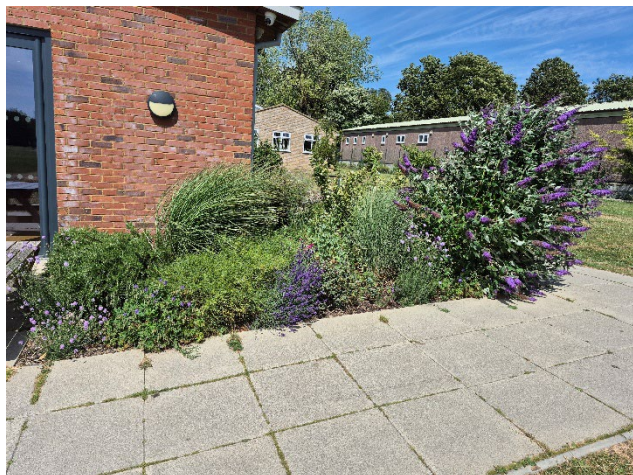
**Area 7**



**Area 8**



**Area 9**



**Area 10**



**Area 11**



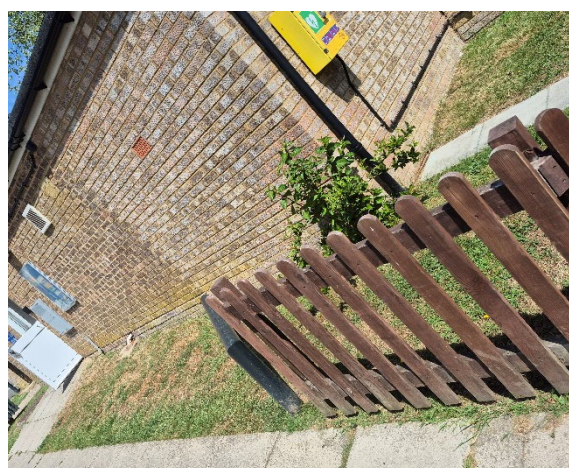
**Area 12**



**Area 13**



**Area 14**



**Area A**



**Area B**



**Area C**



**Molique Fountain**

