ASTON CLINTON PARISH COUNCIL

Minutes of the **Finance and Staffing Committee** meeting held at 1.15pm on **7th April 2025** at the Parish Council Office, Aston Clinton Park, HP22 5HL

PRESENT: Cllr C Read (Chair), Cllr M Mason & Cllr D McCall

IN ATTENDANCE: Mrs S Payne (Clerk)

FS24.46 Questions and Comments from the Public. No members of the public were present.

FS24.47 To Receive Apologies for Non-Attendance. Received and accepted from Cllr L Ronson.

FS24.48 To Receive Declarations of Interest or Requests for Dispensation. None declared.

FS24.49 To Approve the Minutes of the Meeting Held on 24th February 2025
The minutes of the meeting held on 24th February 2025 were approved as a true and accurate record and were signed by the Chair.

FS24.50 To Review the Council's Financial Regulations
The committee reviewed the updated Financial Regulations. Section 5 on procurement had been updated following The Procurement Act 2026 and the Procurement Regulations 2024 which had come into force in March 2025. **It was resolved to recommend the updated Financial Regulation for adoption by Council.**

FS24.51 To Review the Council's Risk Management Register
The committee reviewed the Risk Management Register and it was agreed that changes were not required and it be recommended for adoption by Council.

FS24.52 To Review the Council's Asset Register at 31st March 2025
The committee reviewed the asset register. **It was resolved to approve the asset register at 31st March 2025 with a total asset value of £3,185,400.74.**

FS24.53 To Note the Changes to the Interest Rates at the Council's Bank Accounts
The committee noted the changes to the Nationwide Building Society Business Instant Saver interest rate was scheduled to reduce from 2.00% to 1.80% from 16th April 2025 and the Barclays Premium Account from 1.35% to 1.25% from 13th May 2025.

FS24.54 To Review the Financial Reports for the Year Ending 31st March 2025
The committee reviewed the financial reports for the year ending 31st March 2025. Total income was £464,447 and total expenditure £538,222. The Clerk reported that a small adjustment of £220 would be processed and reflected in the final account.

FS24.55 To Receive an Update on the Move to astonclinton-pc.gov.uk Email Addresses
The Clerk reported ongoing issues with migrating the current astonclinton.org email accounts to the new astonclinton-pc.gov.uk addresses. The current contractor providing the Office365 subscription is disputing whether full functionality, namely Outlook, shared drive access, and syncing with the calendar would be available. Communication with CloudNext was an issue due to lack of direct contact options as all queries relied on online service tickets. The Clerk would seek confirmation that full functionality for the three Office365 accounts could be achieved before proceeding. **ACTION: Clerk**

The meeting closed at 2.40pm

Signed……Date ……