ASTON CLINTON PARISH COUNCIL

Minutes of the **Facilities Committee** meeting
held at 6.30pm on **8th May 2024** at the
Parish Council Office, Aston Clinton Park, HP22 5HL

PRESENT: Cllr D McCall (Chair), Cllr C Judge, Cllr M Mason, Cllr C Read, Cllr L Ronson & Cllr P Wyatt

IN ATTENDANCE: Mrs S Payne (Clerk)

F23.78 Public Participation No members of the public present.

F23.79 To Receive Apologies for Non-Attendance None received.

F23.80 To Receive Declarations of Interest or Requests for Dispensation None received**.**

F23.81 To Approve the Minutes of the Meeting Held on 27th March & Extraordinary Meeting held on 8th April 2024. The minutes of the meetings held on 27th March and 8th April 2024 were approved as true and accurate records and were signed by the Chair.

F23.82 To Consider Installing Additional Speed Bumps on the Main Park Driveway
Cllr Wyatt reported that vehicles were still speeding along the main driveway into the park. It was agreed that quotes for installing another set of speed bumps, possibly set diagonally across the drive would be sought. **ACTION: Cllr Wyatt**

F23.83 To Receive an Update on the ANPR
Cllr Read reported that clarification had been sought on the difference between the issuing of parking penalty notices and parking charge notices. As parking charge notices rather than penalty notices would be issued one of the original companies who had quoted had withdrawn.

It was agreed that a working group be established, made up of existing Facilities Committee members, to prepare a detailed plan of what was expected to be achieved from the installation, proposed charges, operating parameters and how the system would impact park users. This would enable a consultation of residents and regular park users to be designed. **ACTION: ANPR WG**

F23.84 Grounds Maintenance

i. Park grass cutting: Cllr Ronson reported that the contractor had been contacted as the main allotment paths had not been cut. Also strimming had not been carried out along fence lines.

ii. Football pitch remedial work: The Grounds Maintenance WG would be meeting to consider remedial work requirements during the closed period.

iii. Main football pitch repositioning: Cllr McCall reported that the possible relocation of the 1st team pitch from its current location to the adjacent pitch, where the turf was in better condition and did not suffer from the compacted ground and subsequent drainage issues, had been discussed with the club. The football club would investigate if the change in location would meet with current league conditions with regard to dug out locations and distance from changing facilities.

iv. RKP flower beds: The need to erect temporary picket fencing around the flower bed on the RKP patio was considered. The current flower bed required replanting and in order to protect the new plants the gardener had advised that fencing be installed. **It was resolved to install temporary picket fencing around the flower bed on the RKP patio at an estimated cost of £100.** **ACTION: Cllr Read**

v. Picnic bench near the meadow pitch: The committee considered quotes for the installation of a picnic bench on a concrete base where a trim trail workstation had been sited on the meadow pitch. The proposed bench would be made from non-porous 100% plastic and was guaranteed maintenance-free for 25years. No BBQ signs would be erected near the

bench. **It was resolved to purchase a plastic picnic bench in green with black legs at a cost of £485 and install it on a concrete base**. **ACTION: Clerk**

vi. Central path remedial work: Cllr Read reported that areas of the path required remedial work. Quotes were being sought as a priority.

vii. Aylesbury Road siding out: Quotes were considered for the siding out of the footpaths within the 30mph area of Aylesbury Road. **It was resolved to accept quote C for £225 from Gardens by Gathercole for the siding out of Aylesbury Road. ACTION: Assistant Clerk**

F23.85 Sports & Recreation

i. Trim trail removal: As the original contractor could no longer carry out the work the second-choice contractor, who quoted £3750 was appointed. The removal of the trim trail would commence shortly. Once removed the areas would be back filled and seeded.

ii. Remedial work following annual RoSPA inspection: The Committee considered quotes for the remedial work highlighted in the recent RoSPA inspection report for the playpark, MUGA and skate park. It is envisaged that the work may take up to 4 weeks to complete but would not affect all areas at the same time. **It was resolved to accept quote 2 for £8,475 from Roo's for the remedial work identified in the annual RoSPA report.**
ACTION: Cllr Judge

iii. Zip wire ramp panels: It was agreed that the colour of the zip wire ramp panels would be changed from green to red in order to reflect Spiderman colours.

iv. 2024/25 fitness area hire permits & fees: The Committee reviewed the terms of the fitness area hire permits for 2024/25. **It was resolved that the permit fee for GS Fitness would be £225 per month and £6 per session for Life Balance.** **ACTION: Assistant Clerk**

v. Fountain memorial board: It was agreed that this item be deferred until design proofs were available for considerations. **ACTION: Clerk/Cllr Mason**

F23.86 Events

i. Family Festival: All attractions and entertainers had been booked. Traffic marshalling would be outsourced and additional litter bins were being provided. 10 stalls had been booked to date. Cllr Mason circulated an updated budget for the event.

ii. Annual Parish Meeting. The RKP upstairs room had been booked for 23rd May 2024. The room would need to be vacated by 8pm. All community groups and those who had received a Parish Council grant had been invited to provide a report of their activities over the last year. Posters had been displayed inviting members of the public.

F23.87 Red Kite Pavilion & Churchill Hall

i. RKP flooring maintenance cover: The RKP main hall flooring had recently been resealed. In order to maintain its warranty, maintenance cover would need to be taken out. **It was resolved to accept quote B for £1,386 from Hutchinson Flooring for an annual buff deep clean and buff of the main hall flooring.** **ACTION: Assistant Clerk**

The Kardean flooring in the remainder of the building would also require a maintenance agreement. It was agreed that additional quotes be sought. **ACTION: Assistant Clerk**

ii. Garage guttering: Quotes for the installation of gutters and downpipes to the garage were considered. It was agreed that Cllr Read would be in attendance when the work was being carried out. **It was resolved to accept quote B for £490 from ARP Guttering to install gutters and downpipes to the garage.** **ACTION: Assistant Clerk**

F23.88 Burial Ground

i. Gate and wall repair: Cllr Read reported that the Diocese had approved the planned works and the contractors had been instructed.

The meeting closed at 8.23pm

Signed……Date ……