ASTON CLINTON PARISH COUNCIL

Parish Council Office, Aston Clinton Park, London Road HP22 5HL
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Minutes of the **Council Meeting**
held at 6.30pm on **21st August 2024** at the
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr M Mason (Chair), Cllr M Collins, Cllr J Hughes, Cllr C Judge, Cllr D McCall, Cllr C Read, Cllr L Ronson & Cllr P Wyatt

IN ATTENDANCE: Mrs S Payne (Clerk), an Aston Park Tennis Club representative and 1 member of the public

24.48 Public Participation (limited to 15 minutes)
A member of the public expressed concern regarding the safety hazards, particularly for children, caused by parking on the roads close to Aston Clinton School. The resident asked Council to consider supporting a request to Bucks Council to install yellow lines on the Twitchell Lane/New Road/Green End Street crossroads. Cllr Wyatt reported that this issue was to be discussed under agenda item 24.55iv.

A representative from Aston Park Tennis Club answered questions in response to their request, to be considered under agenda item 24.54vi, to change the UKPN import capacity to the electricity cabinet serving the club along with the installation of a new distribution board and meter.

24.49 To Receive Apologies for Non-Attendance Received from Cllr P Birchley and Cllr K Hickson.

24.50 To Receive Declarations of Interests or Requests for Dispensation Cllr Collins declared an interest in agenda item 24.54v as he had connections with the tennis club.

24.51 To Receive & Approve the Minutes of the Council Meeting held on 17th July and Extraordinary Council held on 8th August 2024 The minutes of the meetings held on 17th July & 8th August 2024 were approved as true and accurate records and were signed by the Chair.

24.52 Council

i. Reports from external bodies: Nothing to report.

ii. Freedom of Information Publication Scheme: Council reviewed the publication scheme and agreed that no amendments were necessary.

24.53 Finance & Staffing

i. The Finance & Staffing Committee Chair had nothing to report.

ii. 2024/2023 AGAR: The completion of the 2023/2024 Annual Governance & Accountability Return and External Auditor Report & Certificate were noted.

iii. Financial reports: The balance sheet and income and expenditure reports for July 2024 were noted. Income at 31st July was £192,196 and expenditure £133,562. The bank reconciliation for June and July 2024 was checked by Cllr Judge.

iv. Council approved the payments for July 2024, amounting to £33,346.75, and acknowledged the receipt of income totalling £18,096.83. It was agreed that the British Telecom direct debit be temporarily suspended until the billing discrepancies had been resolved.

Payments over £500

Date	Company	For	Amount £	Vat £	Total £
25/07/2024	AC Baptist Church	Contribution to Defibrillator Grant	£500.00	£0.00	£500.00
28/06/2024	Aylesbury Town Council	Devolved services 2024 -2025	£6,198.38	£0.00	£6,198.38
28/06/2024	Aylesbury Town Council	Additional grass cutting areas	£2,541.00	£508.20	£3,049.20
07/08/2024	Buckland Landscapes	Park grounds maintenance	£1,380.36	£276.07	£1,656.43
17/07/2024	Buckland Landscapes	Trim trail remedial work	£1,000.00	£200.00	£1,200.00
17/07/2024	Buckland Landscapes	Remedial work around park	£890.00	£178.00	£1,068.00
01/08/2024	Goldleaf Groundcare	Hedges & footpaths maintenance	£534.67	£106.93	£641.60
08/08/2024	Northampton Stonemasons	Churchyard gates & wall repairs	£5,450.00	£1,090.00	£6,540.00
02/08/2024	PKF Littlejohn LLP	2023/24 External Audit	£1,050.00	£210.00	£1,260.00
30/07/2024	Richard Buxton Solicitors	Legal advice re Planning appeal	£5,026.00	£1,005.20	£6,031.20
02/08/2024	Your Café in the Park	Cleaning July 2024	£620.00	£0.00	£620.00
23/07/2024	British Telecom	Office broadband phones	£609.35	£121.87	£731.22
28/06/2024	Buckinghamshire Council	Feb 2023 Streetlight Electricity	£529.93	£105.99	£635.92
16/07/2024	Drax	SL electricity June 24	£1,565.08	£313.02	£1,878.10
09/08/2024	Drax	SL electricity July 2024	£1,617.24	£323.45	£1,940.69
			£29,512.01	**£4,438.73**	**£33,950.74**

24.54 Facilities & Events

i. Main football pitch relocation: Cllr McCall reported that the relocation of the main pitch was complete and the new pitch had been fully lined out. The bases for the dugouts had been installed with the dugouts due to be relocated within the coming weeks and painted green. The Facilities Committee would consider installing benches on the vacated concrete bases.

ii. Zip wire and gym equipment installation: The installation was complete and a RoSPA inspection due on 22nd August. Council considered the need to move the bin and bench nearest to the zip wire. It was agreed that Cllr McCall would review this.

iii. Park View maintenance agreement: The notes of a meeting held between Cllr Read, Cllr McCall, the Clerk and Park View residents were received. At this meeting changes to the draft Park View maintenance agreement were discussed. **It was resolved to approve the updated Park View maintenance agreement following the 3rd July 2024 meeting with residents.** The updated agreement would be sent to Park View residents for signing.

iv. Fitness area permits: The terms for the fitness area permits for GS Fitness and Life Balance were reviewed. **It was resolved that the GS Fitness and Life Balance permits be approved with no amendments**.

v. Non-resident allotment application: An application for an allotment tenancy from a non-resident emergency worker was considered. **It was resolved that as the waiting list was clear and there were allotments vacant that the allotment application be approved**.

vi. Changes to the electricity meter service to Aston Park Tennis Club. Council considered a request from Aston Park Tennis Club to reduce the UKPN import capacity and update the distribution board in the electricity cabinet that serves the club. Historically this supply served most of the park's facilities but now only served the tennis club, resulting in high standing charge rates; with renewal charges representing a 112% increase in costs.

Quotes were sought to reduce the import capacity and install a new distribution board and isolator. UKPN provided a quote of £2,543 for the capacity reduction, with additional quotes of approx. £2,000 for the distribution board and isolator installation. A new meter would also need to be installed by the utility company. **It was resolved to permit the reduction of the import capacity to the electrical cabinet servicing the tennis club and the installation of a new distribution board, isolator & meter. Council would cover costs up to £4000 with Aston Park Tennis Club responsible for all additional expenses beyond this amount.**

The Aston Park Tennis Club representative left the meeting

24.55 Highways & Streetlights

i. Traffic calming update: Cllr Hughes reported that the installation of traffic calming measures had been delayed until mid-September due to issues with the supply of materials. Bucks Highways were aware of the issues with the speed cushions and were to add additional cushions to reduce the gap adjacent to Albert Orchard and Bishops Field.

ii. Double yellow line installation update: The installation of double yellow lines near the Shell garage and at the junctions of Twitchell Lane and Church Lane with London Road were scheduled to be completed by the end of the month.

iii. Highways patching work: Bucks Council's capital highways maintenance team had indicative plans to carry out resurfacing in Aston Clinton from April 2025 onwards. They were currently preparing and designing those schemes to secure budget in the new year.

iv. Yellow lines at Green End Street/New Road/Twitchell Lane crossroads: It was noted that yellow lines had already been installed at the Twitchell Lane/London Road junction due to safety concerns related to parking in the area. It was agreed that the parking on the Green End Street, New Road and Twitchell Lane crossroads posed a safety risk to those attending Aston Clinton School and local residents. It was agreed to support a request to have yellow lines installed at this junction. Cllr Hughes and Cllr Collins would make an official request to Buckinghamshire Council. **ACTION: Cllr Hughes/Cllr Collins**

v. White village gates: Complaints had been received regarding the location of the newly installed white village gate on Lower Icknield Way near Dean Way as the gate had reduced visibility at the junction. The LAT would be informed. **ACTION: Clerk**

24.56 Planning Committee

i. The draft minutes of the Planning Committee meeting held on 1st August 2024 were noted. Cllr Wyatt reported that the Land North of Brandon Road appeal had commenced and members of the Planning Committee were attending.

ii. Buckland Parish Council had invited Cllr Wyatt and Cllr Read to attend a meeting with developer Bloor Homes. The developer wished to discuss potential plans to develop land for housing on land north of Dean Way. At the meeting, both Parish Councils made it clear to the developer that any such plans would be opposed, as they did not align with local Neighbourhood Plans.

24.57 It was resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

The member of the public left the meeting

24.58 To Receive an Update on the RKP Lease

An updated lease was considered. It was noted that a location plan showing the extent of the building was required and that the original schedule 3 rent review section had been replaced with provision relating to rent review in line with RPI. **It was resolved to approve the RKP Lease with the recent amendments.**

The meeting closed at 8.16pm

Signed……Date ……

DRAFT

Aston Clinton Parish Council

Safeguarding Policy

1. Policy Statement

Aston Clinton Parish Council fully supports the safeguarding of the well-being of children and vulnerable adults and is committed to ensuring that children and vulnerable adults are protected and kept safe from harm while they are engaged in any activity associated with the Parish Council.

Although the Parish Council does not directly provide care or supervision services to children and vulnerable adults, it expects any children and/or vulnerable adults using its facilities to do so with appropriate consent and the necessary supervision of a parent, carer or other responsible adult.

2. Policy Objective

- To ensure that where possible all facilities and activities offered by the Parish Council are designed and maintained to reduce the risk to children and vulnerable adults.
- To promote the general welfare, health and development of children and vulnerable adults by being aware of child and vulnerable adult protection issues and to be able to respond where appropriate as a local government organisation.
- To develop procedures in recording and responding to accidents and complaints and to alleged or suspected incidents of abuse and neglect.

3. Aims

The aim of this policy document is to guide members of the Parish Council and any co-opted members of committee should any child protection issue or any issue concerning the safeguarding of vulnerable adults arise during their work.

4. Responsibilities of the Safeguarding Officer

A named Safeguarding Officer will be appointed by the Council from amongst the councillors at the Annual Council Meeting and will be reviewed annually. Their responsibilities will include:

- Ensuring that participants are briefed before any Parish Council organised event which is considered likely to involve children or vulnerable persons.
- Ensuring that Council members are aware of the risk they may face in certain circumstances whilst carrying out their duties.
- Ensuring that whilst Council members are unlikely to be involved with children during the performance of their duties, they are mindful of the risk they face.
- Sharing information about child protection and good practice with partner organisations, councillors, employees, volunteers, parents and carers.
- Before any volunteers or paid members of staff are recruited to work with children and vulnerable persons, ensuring that they are interviewed, and two references taken up. (Decisions on whether any person should be DBS checked will be made by the Council or the Chairman after consultation with the Clerk following a risk assessment.)

5. Procedures

- All members of Aston Clinton Parish Council should be proactive in providing a safe environment for children and vulnerable people who are involved in Parish Council activities. To this end, all Councillors are provided with a copy of this Safeguarding Policy and are required to confirm they will abide by it.

- Any organisation which may make contact with children or vulnerable adults shall be required to show proof of its own appropriate Safeguarding Policy before being allowed to use any Parish Council owned facilities.

- In the event of a contractor, working directly for the Parish Council, being deemed to be working in any area where children or vulnerable adults may be present, then that contractor will be asked to provide a copy of its Safeguarding Policy.

- The Council and organisers of any event which uses any Parish Council owned premises, or any other event associated with the Parish Council will be instructed to ensure adherence with the 'List of Recommended Behaviour' namely:
    - At least two adults must be present when supervising children and numbers must follow the government guidelines.
    - Not to play physical contact games.
    - Adults to always wear appropriate clothing.
    - Ensure that accidents are recorded in an accident book.
    - Never do anything of a personal nature for a young person.
    - Keep records of any incidents or allegations a person may make to any Council member or volunteer.
    - Refer any cases of suspected abuse or allegations to the Parish Council's Safeguarding Officer who will be responsible for ensuring the matter is handled in accordance with the Local Safeguarding Children Board procedures.

- The facilities offered by the Parish Council will be inspected on a regular.

6. Declaration

Aston Clinton Parish Council is fully committed to safeguarding the well-being of children and vulnerable adults.

All members of Aston Clinton Parish Council should read the Safeguarding Policy. Having read the Policy, they should be proactive in providing a safe environment for children and vulnerable people who are involved in Parish Council activities.

This Policy will be reviewed annually.

Cllrs Signature to acknowledge Policy. Date: …….

A/c	Description	Actual		
	Current Assets			
100	Debtors	(3,597)		
105	VAT Control	14,599		
200	Barclays Current A/c	40,521		
205	Barclays Tracker A/C	238,087		
215	Unity Trust Current A/C	73,401		
220	Nationwide BS	85,000		
	Total Current Assets		**448,010**	
	Current Liabilities			
500	Creditors	69,737		
520	Allotment Key Deposits	90		
525	Allotment Deposits	313		
530	COVID Support Grant Fund	1,247		
547	Pension Fund	0		
	Total Current Liabilities		**71,387**	
	Net Current Assets			**376,623**
	Total Assets less Current Liabilities			**376,623**
	Represented by :-			
300	Current Year Fund	(39,201)		
310	General Reserves	205,569		
320	EMR Streetlights	40,000		
321	EMR Playpark Equipment	40,000		
322	EMR Street Furniture	15,000		
323	EMR Churchyard	24,255		
324	EMR Major Asset Repair	10,000		
326	EMR Allotments	3,000		
327	EMR Defibrillators	2,000		
328	EMR Woodland Management	5,000		
329	EMR Pond Renovation	10,000		
331	EMR Park ANPR	30,000		
332	EMR Park View Resurfacing	11,000		
336	EMR Traffic Calming	10,000		
337	EMR Beach Area Improvements	10,000		
	Total Equity			**376,623**

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Administration						
Salaries	33,540	76,500	42,960		42,960	43.8%
Pension Ers	7,949	18,300	10,351		10,351	43.4%
Employers NI	3,059	7,500	4,441		4,441	40.8%
Contract Staff	3,684	13,000	9,316		9,316	28.3%
Member's Expenses	23	75	53		53	30.0%
Insurance	0	5,508	5,508		5,508	0.0%
Mortgage Payments	1,991	3,981	1,990		1,990	50.0%
Stationery&Office Supplies	285	750	465		465	38.0%
Postage	0	50	50		50	0.0%
IT Support and Software Subs	2,285	2,500	215		215	91.4%
Computers and Office Equip	415	1,400	985		985	29.7%
Phone/Broadband	1,137	1,200	63		63	94.7%
Office Electricity	919	2,700	1,781		1,781	34.0%
Office Water	90	450	360		360	19.9%
Office Maintenance/H&S	140	1,000	860		860	14.0%
Payroll and Audit Services	1,435	2,400	965		965	59.8%
Professional Fees/Bank Charges	17,563	20,000	2,437		2,437	87.8%
Training	400	1,500	1,100		1,100	26.7%
Election/APM/Public Meetings	0	500	500		500	0.0%
Contingency	950	1,000	51		51	95.0%
Membership Subscription	826	1,500	674		674	55.1%
Office Cleaner	195	800	605		605	24.4%
Spend from General Reserves	2,290	0	(2,290)		(2,290)	0.0%
Administration :- Indirect Expenditure	79,175	162,614	83,439	0	83,439	48.7%
Net Expenditure	(79,175)	(162,614)	(83,439)			
Communication						
Website	219	1,300	1,081		1,081	16.8%
Noticeboards	0	100	100		100	0.0%
Communication :- Indirect Expenditure	219	1,400	1,181	0	1,181	15.6%
Net Expenditure	(219)	(1,400)	(1,181)			
Street Lighting						
Streetlight Maintenance	1,327	4,000	2,673		2,673	33.2%
Streetlight Surveys	0	2,000	2,000		2,000	0.0%
Capital- Streetlight Renewal	0	5,000	5,000		5,000	0.0%
Streetlight Electricity	5,400	37,500	32,100		32,100	14.4%
Street Lighting :- Indirect Expenditure	6,727	48,500	41,773	0	41,773	13.9%
Net Expenditure	(6,727)	(48,500)	(41,773)			

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	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Facilities						
Car Park Income	0	4,500	4,500			0.0%
Football Permits	4,880	5,500	620			88.7%
All Weather Pitch Income	0	1,300	1,300			0.0%
Other Park Permits	821	2,500	1,679			32.8%
Facilities :- Income	5,701	13,800	8,099			41.3%
Car Park Electric	204	550	346		346	37.1%
CCTV Maintenance	352	2,000	1,648		1,648	17.6%
Street Furniture Maintenance	267	1,000	733		733	26.7%
Dog Bins Emptying	0	2,300	2,300		2,300	0.0%
Waste Bins	2,210	5,300	3,090		3,090	41.7%
Repairs & Maintenance	15,223	30,000	14,777		14,777	50.7%
Facilities :- Indirect Expenditure	18,255	41,150	22,895	0	22,895	44.4%
Net Income over Expenditure	(12,554)	(27,350)	(14,796)			
Buildings						
Churchill Hall Rent	0	20	20			0.0%
RKP Base Rent	6,250	25,000	18,750			25.0%
RKP Turnover Rent	7,181	20,000	12,819			35.9%
Buildings :- Income	13,431	45,020	31,589			29.8%
Repairs & Maintenance	2,462	20,000	17,538		17,538	12.3%
RKP Cleaning	2,440	7,500	5,060		5,060	32.5%
Buildings :- Indirect Expenditure	4,902	27,500	22,598	0	22,598	17.8%
Net Income over Expenditure	8,529	17,520	8,991			
Grounds Maintenance						
Devolved Services Income	6,198	6,198	(0)			100.0%
Grounds Maintenance :- Income	6,198	6,198	(0)			100.0%
Park/Footpaths Grds Maint	16,526	42,800	26,274		26,274	38.6%
Devolved Services	8,964	15,000	6,036		6,036	59.8%
Tree Work	(1,200)	7,500	8,700		8,700	(16.0%)
Equipment & Tree Safety Survey	660	1,000	340		340	66.0%
Grounds Maintenance :- Indirect Expenditure	24,951	66,300	41,349	0	41,349	37.6%
Net Income over Expenditure	(18,752)	(60,102)	(41,350)			

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	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Allotments						
Allotments Income	104	990	887			10.5%
Allotments :- Income	104	990	887			10.5%
Allotments	658	1,000	342		342	65.8%
Allotments :- Indirect Expenditure	658	1,000	342	0	342	65.8%
Net Income over Expenditure	(554)	(10)	544			
Churchyard						
Churchyard Income	3,100	6,000	2,900			51.7%
Churchyard :- Income	3,100	6,000	2,900			51.7%
Churchyard Waste Charges	0	55	55		55	0.0%
Memorial Inspections	0	300	300		300	0.0%
Churchyard Maintenance	7,121	6,000	(1,121)		(1,121)	118.7%
Churchyard :- Indirect Expenditure	7,121	6,355	(766)	0	(766)	112.1%
Net Income over Expenditure	(4,021)	(355)	3,666			
plus Transfer from EMR	5,745					
Movement to/(from) Gen Reserve	1,724					
Events						
Event Grants/Income	5,157	0	(5,157)			0.0%
Events :- Income	5,157	0	(5,157)			
Annual Events	11,861	12,000	139		139	98.8%
Events :- Indirect Expenditure	11,861	12,000	139	0	139	98.8%
Net Income over Expenditure	(6,704)	(12,000)	(5,296)			
Projects and Grants						
S106 Grants	(1,690)	0	1,690			0.0%
Projects and Grants :- Income	(1,690)	0	1,690			
S106 Expenditure	23,510	0	(23,510)		(23,510)	0.0%
Grants	2,975	25,000	22,025		22,025	11.9%
Project: Defibrillator	997	2,000	1,003		1,003	49.9%
Project: Burial Ground Mapping	1,345	1,500	155		155	89.7%
Project: AWP Security Fencing	12,365	14,000	1,635		1,635	88.3%
Project Dylan Memorial Zipwire	30,712	0	(30,712)		(30,712)	0.0%

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	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Project: White Gates	5,607	0	(5,607)		(5,607)	0.0%
Projects and Grants :- Indirect Expenditure	77,512	42,500	(35,012)	0	(35,012)	182.4%
Net Income over Expenditure	(79,202)	(42,500)	36,702			
Income						
Precept	158,663	317,326	158,663			50.0%
Sponsorship & Donations	1,000	3,480	2,480			28.7%
Interest Received	514	1,000	486			51.4%
Miscellaneous Income	1	5	4			20.0%
Income :- Income	160,178	321,811	161,633			49.8%
Net Income	160,178	321,811	161,633			
Grand Totals:- Income	192,180	393,819	201,639			48.8%
Expenditure	231,381	409,319	177,938	0	177,938	56.5%
Net Income over Expenditure	(39,201)	(15,500)	23,701			
plus Transfer from EMR	5,745					
Movement to/(from) Gen Reserve	(33,456)					

	Account	Opening Balance	Net Transfers	Closing Balance
320	EMR Streetlights	40,000.00		40,000.00
321	EMR Playpark Equipment	40,000.00		40,000.00
322	EMR Street Furniture	15,000.00		15,000.00
323	EMR Churchyard	30,000.00	-5,745.00	24,255.00
324	EMR Major Asset Repair	10,000.00		10,000.00
326	EMR Allotments	3,000.00		3,000.00
327	EMR Defibrillators	2,000.00		2,000.00
328	EMR Woodland Management	5,000.00		5,000.00
329	EMR Pond Renovation	10,000.00		10,000.00
331	EMR Park ANPR	30,000.00		30,000.00
332	EMR Park View Resurfacing	11,000.00		11,000.00
336	EMR Traffic Calming	10,000.00		10,000.00
337	EMR Beach Area Improvements	10,000.00		10,000.00
		216,000.00	-5,745.00	210,255.00

Invoices to be approved at 18th September 2024 Council Meeting

Date	Company	Invoice Number	For	Amount £	Vat £	Total £
05/09/2024	Bee Happy Gardens		RKP gardening August 2024	£350.00	£0.00	£350.00
04/09/2024	Buckland Landscapes	52624	Park Grounds Maintenance	£1,310.36	£262.07	£1,572.43
04/09/2024	BMKALC	5554	Report writing training SP	£50.00	£0.00	£50.00
21/08/2024	DCK Payroll Solutions	24531	Payroll admin Aug 24	£30.90	£6.18	£37.08
17/09/2024	DCK Payroll Solutions	24649	Payroll admin Sept 24	£30.90	£6.18	£37.08
03/09/2024	Digital Vision AV	1589	RKP Speaker wall plate repair	£200.00	£40.00	£240.00
03/09/2024	Gardens by Gathercole	SG1181	Churchyard Grounds Maintenance	£270.00	£0.00	£270.00
01/09/2024	Goldleaf Groundcare	14193	Footpath & Hedges Maintenance	£534.67	£106.93	£641.60
13/09/2024	P Kernan Tree Surgery Ltd	722	Tree work in park woods and beach area (March 24)	£1,600.00	£320.00	£1,920.00
27/08/2024	Kompan	256023	Gym equipment	£23,510.19	£4,702.03	£28,212.22
27/08/2024	Kompan	256012	Zip wire installation	£30,712.45	£6,142.49	£36,854.94
28/08/2024	MJ Productions	8F7811-0521	Spiderman for zip wire opening	£225.00	£0.00	£225.00
31/08/2024	M&J Welding	240801	Weld cast Burial Ground iron gates	£250.00	£45.00	£295.00
01/09/2024	National Allotment Society	S22380	Renewal subscription	£55.00	£11.00	£66.00
22/08/2024	Paw Print	19153	Office Printer lease	£95.00	£19.00	£114.00
26/08/2024	H A Phipps	2575	Park Footpath re-grouting and repairs	£2,350.00	£470.00	£2,820.00
05/09/2024	E.Sharp (Electrical) Ltd	1539	Streetlight repairs	£467.01	£93.41	£560.42
29/08/2024	SLCC Enterprises Ltd	QL205837-1	ILCA fee HS	£120.00	£24.00	£144.00
29/08/2024	SLCC Enterprises Ltd	BK217384-1	Training Health and Safety Webinar HS	£165.00	£33.00	£198.00
29/08/2024	SLCC Enterprises Ltd	BK217385-1	Training NPPF Webinar HS	£35.00	£7.00	£42.00
28/08/2024	Tickford Security Systems	34837	CCTV service	£195.00	£39.00	£234.00
04/09/2024	UK Power Network	92222923	Changes to the electric cabinet serving the Tennis Club	£2,542.77	£508.55	£3,051.32
03/09/2024	Viking Office UK Limited	4695604	Paper and paper roll	£67.93	£13.59	£81.52
09/09/2024	Kenneth Workman	48	Park Keeper Duties August 2024	£1,716.33	£0.00	£1,716.33
21/08/2024	Your café in the park	895	RKP Urinal toilet repair contribution	£40.00	£8.00	£48.00
02/09/2024	Your café in the park	916	Festival refreshments	£149.75	£29.95	£179.70
03/09/2024	Your café in the park	918	Cleaning RKP August 2024	£620.00	£0.00	£620.00
Direct Debits:						
28/08/2024	British Gas	8588134	New car park electricity Jul/Aug 2024	£22.03	£2.64	£24.67
14/09/2024	British Gas	8733398	Office electricity August 2024	£61.15	£3.06	£64.21
02/09/2024	Buckinghamshire Council	2209016921	Waste August 2024	£481.85	£0.00	£481.85
03/09/2024	Castle Water	10003367879	Office water/ waste August 2024	£21.87	£1.91	£23.78
11/09/2024	Drax	IN1108173542	Streetlight electricity August 2024	£1,617.24	£323.45	£1,940.69
11/09/2024	Drax	IN1108173541	Streetlight electricity August 2024 additional	£121.02	£6.05	£127.07
28/08/2024	Hugo Fox	7916	Website hosting	£19.99	£4.00	£23.99
15/09/2024	Tanswell Technology	13202	Office IT Subs	£49.50	£9.90	£59.40

Debit Card						
09/08/2024	Amazon	14414450	Fuel cap filler for strimmer	£6.67	£1.33	£8.00
05/08/2024	Amazon	GB44G7S8ABEI	Pressure sprayer	£39.49	£7.90	£47.39
02/09/2024	Amazon	56849058	Streamers for zipwire opening	£5.82	£1.17	£6.99
15/08/2024	Amazon	1315696305	Weed Killer	£24.99	£5.00	£29.99
15/08/2024	Amazon	2214582625	Magnets	£4.93	£0.99	£5.92
06/08/2024	Amazon	484020645	Wheelbarrow wheel tube	£12.46	£2.49	£14.95
09/08/2024	Aston Clinton Stores	Receipt	Milk/2 x poster adverts	£8.60	£0.00	£8.60
26/08/2024	Canva	34940648	Annual subscription	£99.99	£0.00	£99.99
12/08/2024	Co-op	Receipt	Milk	£1.25	£0.00	£1.25
27/08/2024	Co-op	Receipt	Milk	£0.85	£0.00	£0.85
27/08/2024	Co-op	Receipt	Milk/tea	£3.35	£0.00	£3.35
06/09/2024	gov.uk	Receipt	Land title Register/plan for school clock	£6.00	£0.00	£6.00
03/09/2024	Just Host	303787724	astonclinton.org. domain name registration	£78.58	£0.00	£78.58
31/07/2024	Tesco	Receipt	milk	£ 1.30	£ -	£ 1.30
				£70,382.19	**£13,257.27**	**£83,639.46**
INCOME August 2024						
Date	**Company**	**Invoice Number**	**For**	**Amount £**		
02/08/2024	HMRC	VAT	24/25 Q1 VAT Return	£ 12,497.52		
05/08/2024	Your Café in the Park	Standing Order	Monthly RKP rental payment	£ 1,800.00		
06/08/2024	Allotment holder		Allotment tenancy & Deposit	£ 33.00		
08/08/2024	Aston Clinton Football Club		2024/25 Football Pitch hire permit	£ 1,750.00		
09/08/2024	Bucks Council		Community Board funding towards Solar MVAS	£ 1,000.00		
13/08/2024	Bucks Council		Community Board funding towards Family Festival	£ 3,598.00		
				£ 20,678.52		

Potential Verge Solutions – Aston Clinton, September 2024

Option 1 – Fill – Low Cost

Option	Description	Positive	Negative
Fill with planings / granular material	Fill ruts and hazards with granular material.	•Removes trip hazards and defects. •Low cost •Some residents view as positive as it can increase parking capacity by enabling verge parking.	•Removal of grass can be seen as a negative. •Aesthetic appearance detracts from street. •Impact on grass cutting maintenance service. •Impact on trees if nearby.

Option 2 – Re-soil and Seed – Low Cost

Option	Description	Positive	Negative
Re-Soil & Seed Verge	Fill ruts with topsoil and re-seed.	•Removes trip hazards and defects temporarily •Aesthetic appearance improves street if seed can become established.	•Does not resolve issues and hazards reform quickly if parking continues. •Recurring costs and resource implications.

Option 3 – Soft Planting – Low-Medium Cost

Option	Description	Positive	Negative
Soft Planting	Planting of verges with low level shrubs and foliage.	•Deter Parking when established •Provide Wildlife habitat and improve Green Infrastructure •Environmental benefits including reduce flood risk •Some creative initiatives available.	•Installation and Maintenance Costs. •Utility Company access to their equipment. •Encroachments onto roads and footways if not maintained. •Litter picking issues/collection in foliage. •Height restrictions for visibility. •License required if undertaken by resident. May result in unauthorised planting that lead to confrontation and resources to manage •May not be suitable on high speed roads, busy arterial routes or narrow verges

Option 4 – Planters / Raised Beds – Low-Medium Cost

Planters	Install planters on verges	• May deter parking. • Provide wildlife habitat and improve Green Infrastructure. • Some creative initiatives available.	• May not always deter parking due spacing and distance set back from the kerb. • Installation and Maintenance Costs. • Utility Company access to their equipment. • Height restrictions for visibility. • License/approval process maybe required if maintenance by residents. • May not be suitable on high speed roads, busy arterial routes or narrow verges • Can reduce parking capacity of the street and displace problem. • Can prevent parking on road as car doors may not be able to be opened.
Raised Beds	Construct a high level kerb around the verge high enough to prevent vehicle access that can then be filled and planted.	• Prevents Parking • Provide Wildlife habitat and improve Green Infrastructure • Environmental benefits including reduce flood risk • Some creative initiatives available.	• Expensive Installation and Maintenance Costs/issues. • Utility Company access to their equipment. • Encroachments onto roads and footways if planting not maintained. • Litter picking issues/collection in foliage. • Height restrictions for visibility. • License required if maintained by resident. • May not be suitable on high speed roads, busy arterial routes or narrow verges. • Can reduce parking capacity of the street and displace problem.

Option 5 – Bollards – Medium Cost

Bollards	Installation of Bollards	•Deter parking. .	•Expensive Installation and Maintenance Costs/issues. •Presence of utility apparatus may hinder installation •Likely to require numerous bollards at regular intervals. •Evidence of vandalism and removal. •Consideration of the street appearance. •May not be suitable on high speed roads, busy arterial routes or narrow verges. •Can reduce parking capacity of the street and displace problem. •Detract from aesthetic appearance of the street.

Option 6 – Verge Markers – Medium Cost

Verge Markers (Temporary)	Installation of temporary markers to deter parking and damage.	• May deter parking. • Quick and easy to install • Demonstrates the issue to drivers to encourage people not to park on verges. (*Campaign message may need to be developed)*	• Installation and Maintenance Costs/issues. • Presence of utility apparatus may be a risk to consider. • Likely to require numerous markers at regular intervals. • High Likelihood of vandalism and removal. • Approval process may be required if maintained/installed by resident. • Consideration of the street appearance. • May not be suitable on high speed roads, busy arterial routes or narrow verges. • Can reduce parking capacity of the street and displace problem. • Resources not available to manage
Verge markers (Permanent)	Installation of permanent markers to deter parking and damage.	• Deter parking.	• Installation and Maintenance Costs/issues. • Likely to require numerous markers at regular intervals. • Evidence of vandalism and removal. • Consideration of the street appearance. • May not be suitable on high speed roads, busy arterial routes or narrow verges. • Can reduce parking capacity of the street and displace problem.

Option 7 – Low Level Fencing – Medium Cost

Low Level Fencing **(Wooden Birdsmouth type)**	Install low level fencing	• Prevents Parking	• Installation and Maintenance Costs/issues. • Replacement costs as requires replacement when rotten. • Evidence of vandalism and removal. • Consideration of the street appearance. • May not be suitable on high speed roads, busy arterial routes or narrow verges.

Option 8 – Grasscrete / Grassroad – High/Medium Cost

Grasscrete – Cast on site cellular reinforced concrete system, with voids created by styrene void formers. Can load bear up to 40 tonnes vehicle weight, reduces sub-base depths, good for drainage

Grassroad – A plastic system with an interlocking honeycomb structure, enabling a grass cover in excess of 90% - ideal system for low visible intrusion and occasional use is required. Can be used for verge hardening.

typical applications

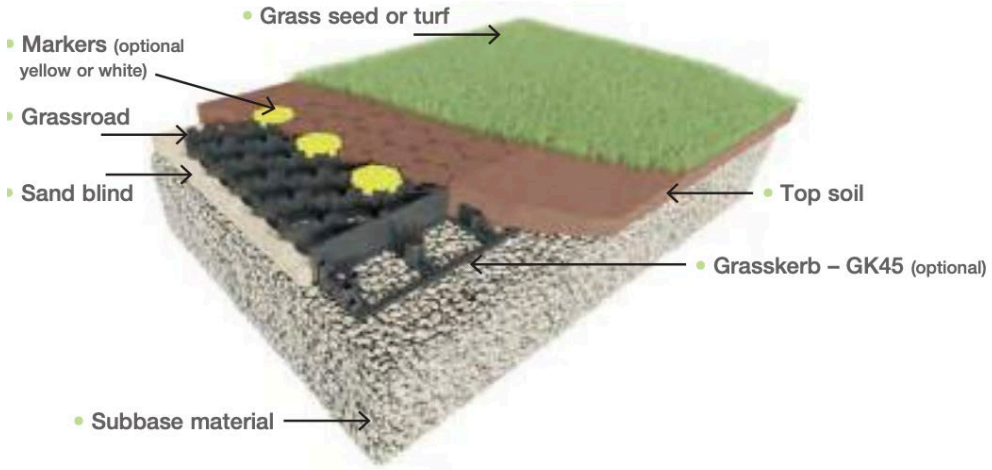
- Overspill car parks
- Fire and emergency access
- Verge hardening
- Amenity areas

composition

UK manufactured, re-cycled polypropylene, injection moulded units, in carbon black colour.

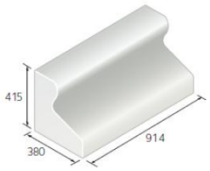
dimensions

Actual unit size: 635 x 330 x 32mm
plus 10mm underlying cleat
Laid modular size: 622 x 311mm x 32mm
Weight: 0.90kg
Number per m^2: 5.17
Open area: surface 95%, base 74%



Option 9 – Trief Kerbs – High Cost

A safety kerbing system which is designed to contain and re-direct vehicles safely back onto the carriageway.



GST2A Standard Kerb

Length	914mm	Wt (kg)
Concrete:	GST2A914	220
Granite:	GST2A914G	261
Exposed:	GST2A914E	220

For units **with** dowel holes, add **D** after '914' element of code ie: GST2A914**D**

Home | Commercial Paving & Kerbs

Brett Landscaping

Trief GST2A 914mm Long Standard Kerb

In Stock

Product Code: LPF30010

The strong visual presence of the units also offers a strong visual deterrent for certain traffic calming schemes in addition to the containing and redirecting characteristics.

A passive safety kerb which is designed to contain and redirect vehicles safely back onto the carriageway, in the direction it was travelling. Trief can be used to provide protection to pedestrians, structures, vehicles, soft landscaping etc.

Other Options – Wheel Stoppers – Medium-High Cost

Likely Requirements

- All ward councillors support the introduction of measures to address verge traffic issues at proposed locations
- Whether the cause of the damage has been ascertained
- Whether there is clear evidence that verge traffic is affecting the safety of pedestrians
- Whether there is extensive physical damage to the footway or verge, making it difficult to maintain and impacting on the amenity of the local area/street
- Whether there is damage to services, such as buried pipelines in the verge
- Whether there is a recommendation from the police, fire or ambulance service that the street is capable of said solution
- Verge survey / research for services below verge area

Next Steps

- Agree order of preference for solutions
- Take them to Bucks Council for comment
- Price them up
- Funding
- Method of installation – our own contractor, or Bucks?